



**On-Demand Webinar**  
**Memorandums of Understanding**  
**for Local Community Consortia**

Presented by Ohio University's Voinovich School of Leadership and  
Public Affairs & the Pacific Institute for Research and Evaluation

February 11, 2019

## Webinar Orientation



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Ohio University's Voinovich School  
of Leadership and Public Affairs

- Discuss MOU template from HRSA
- Annotated version – download to follow along
- Blank version of template – use to completion MOU

## Local Community Consortium MOUs: Requirements

- ☐ Collaborating organization's roles and responsibilities
- ☐ Activities the collaborating organization will be included in
- ☐ Collaborating organization's expertise
- ☐ Collaborating organization's length of commitment
- ☐ Collaborating organization's understanding of the benefits consortium bring to members and target rural service area
- ☐ Collaborating organization understands RCORP-Planning award used for activities proposed in work plan, activities must exclusively benefit populations in target rural service area, and award not used for the exclusive benefit of any one Collaborator.
- ☐ Governing structure of the consortium
- ☐ First submission, MOU signed by you and three other Collaborators
- ☐ Final submission, MOU signed by all Collaborators

## Annotated References

- Yellow highlighted text – will need to fill in this information
- Text boxes on right
  - Guidance/directions from OU/PIRE
  - Decision points are noted regarding choices you have about your MOU
  - Optional elements for inclusion are noted

# RCORP-Funded Organization & Consortium Name

## LOCAL COMMUNITY CONSORTIUM (LCC) MEMORANDUM OF UNDERSTANDING

Between

**Rural Communities Opioid Response Program (RCORP)-Funded Organization**

and

**[Insert consortium name or list of consortium members]**

### PURPOSE and SCOPE

The purpose of the Health Resources and Services Administration (HRSA) RCORP-Planning project is to support prevention of and treatment for substance use disorders, including opioid use disorder (OUD). The overall goal of the program is to reduce the morbidity and mortality associated with opioid overdoses in high-risk rural communities by strengthening the capacity of multi-sector consortiums to address one or more of three focus areas at community, county, state, and/or regional levels: (1) Prevention—reducing the occurrence of opioid addiction among new and at-risk users as well as fatal opioid-related overdoses through community and provider education and harm reduction measures including the strategic placement of overdose reversing devices, such as naloxone; (2) Treatment—implementing or expanding access to evidence-based practices for OUD treatment, such as medication-assisted treatment (MAT); and (3) Recovery—expanding peer recovery and treatment options that help

### RCORP-Funded Organization Names

Fill in the **yellow** highlighted text for this field with your organization name, using this list:

Ashtabula County Mental Health and Recovery Service Board (MHRSB)  
Fairfield County Alcohol, Drug Addiction, and Mental Health Services (ADAMHS) Board  
Mental Health and Recovery Service Board (MHRSB) of Seneca, Sandusky and Wyandot Counties  
Sandusky County Health Department  
Washington County Health Department

NOTE: Use acronyms only after first reference.

### Consortium Name / List of Members

Decision Point: You will need to decide whether you want one master MOU for your local community consortium (LCC) or individual MOUs with each Collaborator.

For one master MOU for the LCC, **insert** the name of the LCC and all Collaborating Organizations.

For individual MOUs, **insert** the name of the LCC and the individual Collaborating Organization.

## Target Area

### Target Area

Fill in the **target area** field from this list:

Ashtabula County, OH

Fairfield County, OH, OH in HRSA-designated rural census tracts of 43017, 43112, 43130, 43148, 43150, and 43155

Seneca County, OH

Sandusky County, OH, including Fremont and zipcodes 43407, 43410, 43420, 43431, 43435, 43442, 43464, and 43469

Washington County, Ohio, including Marietta and Belpre and zipcodes 45712, 45713, 45714, 45715

## Funding

### **FUNDING**

Option 1: There is no funding provided under this MOU.

Option 2: Indicate funding support.

## Roles and Responsibilities

- General Roles and Responsibilities
- RCORP-Funded Organization Roles and Responsibilities
  - Expertise, pertinent to the project
  - Activities
- Collaborator Roles and Responsibilities
  - Expertise, pertinent to the project
  - Activities

## Governing Structure

- Suggested elements
  - Governance
  - Rules of operation
  - Distribution of work

## Termination and Signatures

- Termination timeframe
- Signatures

## Process for Approval

- Update blank template to draft local MOU(s)
- Ensure agreement among collaborators
- Share draft copy with OU/PIRE; email copy to Laura Milazzo: [milazzol@ohio.edu](mailto:milazzol@ohio.edu)
- OU/PIRE will share with HRSA for approval
- Local RCORP-funded organizations will then obtain signatures on approved MOUs
- Process fully completed by May 15, 2019

## Possible Consortium Members

- Health care providers, such as:
  - Critical access hospitals or other hospitals;
  - Rural health clinics;
  - Local or state health departments;
  - Federally qualified health centers;
  - Ryan White HIV/AIDS clinics and community-based organizations;
  - Substance abuse treatment providers;
  - Mental and behavioral health organizations or providers;
  - Opioid Treatment Programs;
- HIV and HCV prevention organizations;
- Single State Agencies (SSAs);
- Prisons;
- Primary Care Offices;
- State Offices of Rural Health;
- Law enforcement;
- Emergency Medical Services entities;
- School systems;
- Primary Care Associations;
- Poison control centers;
- Maternal, Infant, and Early Childhood Home Visiting Program local implementing agencies;
- Healthy Start sites; and
- Other social service agencies and organizations.