**Consortium Name:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**County Name:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Consortium/Author’s Key Struggle:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*This form should be filled out and sent to your partner before the call to help guide the discussion. It is* ***NOT*** *required to be turned in.*

1. What I liked about this needs assessment is…..
2. This needs assessment will be useful to the community consortium because….
3. This needs assessment is useful to me because….
4. My guidance or recommendation to address the consortium/author’s key struggle is…

*Set aside some time at the end of the call to discuss next steps on your needs assessment and prioritization. This time may be useful to discuss the prioritization process language that is due on July 19th (that language is included on the next page for reference only).*

*Some questions to help guide the conversation are included below:*

* What are the next steps for revising the needs assessment or gaps that need filled?
* What issues are ‘rising to the top’ from the data or from consortium or community members?
* What is the consortium’s process for prioritization?
* Who needs to be involved and who is missing?
* How are you documenting this process?
* What helpful insights can you provide for asking ‘but why’ and completing logic chains?

**\*\*\*This page is for reference only. Please complete the prioritization process language template found at:** [**https://www.communitiesofpractice-rcorp.com/strategic-planning**](https://www.communitiesofpractice-rcorp.com/strategic-planning)**)\*\*\***

**Prioritization Process Language**

*Please describe the strategy your community consortium is using for building concurrence within the consortium and among stakeholders for setting priorities*. *Include the following:*

* *How will your group identify priority needs?*
* *How will your group discuss the issues in the community related to the priority needs?*
* *How will your group factor in the feasibility of assessing the priority?*
* *How will your group brainstorm possible strategies?*
* *How will your group select the strategies that it will implement?*